

NOTIFICATION

Sub: - Sexual harassment of women at work place (Prevention, prohibition and Redressal Act 2013). Reconstitution of Internal Complaints Committee for SAI, LNCPE.

In supersession of all earlier orders, the internal complaints committee for SAI, LNCPE to look into the complaints of Sexual Harassment of women employees working in SAI, LNCPE institution and STC, Trivandrum is reconstituted as follows:-

1. Smt. Mary Victoria, Football coach (Chairperson)
2. Smt. Radhamony- Member-NGO (Sakhi)
3. Ms. Divya Jeychandren, Assistant Director
4. Dr. George Mathews, Associate Professor & Medical Officer
5. Smt. Mili. M, Research Fellow, Psychologist

The committee will examine the complaints referred to it on the above subject and submit its report to the competent authority in a time bound manner as per the following prescribed procedures.

- a) The internal complaints committee will act as the Inquiry Authority appointed by the Disciplinary Authority in cases of sexual harassment by virtue of proviso to Rule 14(2) of CCS (CCA) Rules read with Rule 3-C of the CS (Conduct) rule, 1964. The report of the Committee will thus be deemed as an inquiry report. The Disciplinary Authority may act on the report in accordance with the rule.
- b) The committee should function strictly according to the guidelines of Ld. Supreme Court in the Vishaka Judgment and must make an annual report to the Competent Authority concerned of the complaints and action taken thereon.
- c) In addition to the complaints related to sexual harassment, the committee will make itself visible by adopting various preventive mechanisms, creating awareness by organizing training workshop and also deal with matters of general interest to the committee.

The committee will function within its jurisdiction.

Sd/-

Dr.G.Kishore
Principal

To

Staff concerned

Copy to:-

Smt.Aleyamma Vijayan - For favour of kind information with reference to your
Letter dt.23.01.18.

Secretary, Sakhi
TC 27/1872, Convent Road
Vanchiyoor, Trivandrum 695 035

Sd/-
Dr.G.Kishore
Principal